



INTERSHIP: PAD Intern/ Placement
DEPARTMENT: Policy & Advocacy Department (PAD)
LOCATION: Cleveland or Columbus
START/END DATE: September 2025 – April 2026 (or a later date)

POSITION SUMMARY

The Policy & Advocacy Department of the ACLU of Ohio works to protect and advance civil liberties and civil rights across the state through legislative, organizing, administrative, executive and non-litigation legal advocacy tools. Our team collaborates with the grassroots to grass tops, diverse coalitions, and stakeholders/ system actors to drive systemic changes.

Currently, we have on-going projects and programs related to: Criminal Legal System Reform, Death Penalty Repeal, LGBTQIA+ advocacy, Voting Rights, and Youth Justice. We are also active on Immigration, Surveillance/ Privacy, Speech, and more. All interns/ placements fully integrate into the Policy & Advocacy Team – attending team calls, meetings, and supporting priority work across our issue areas.

YOU CAN EXPECT TO

- Engage with the issues and the people at the forefront of today's most impactful civil liberties and civil rights fights and victories;
- Learn from ACLU of Ohio team members across teams on a range of topics and tactics; and
- Contribute to meaningful work while developing substantive skills and professional experience.

RESPONSIBILITIES

This position will be responsible for working alongside the Policy & Advocacy Team on many aspects of public policy such as

- Visioning and executing public programs on ACLU of Ohio priority issue areas;
- Creating publicly digestible content on priority legislation or other local, state, or federal policy;
- Analyzing, summarizing or otherwise researching/tracking pending legislation;
- Drafting issue briefs, one-pagers, or other memoranda;
- Providing background or investigative research;
- Working alongside the ACLU of Ohio's Action Teams; and
- Other administrative work as needed.

The position will also work on public facing program and events such as

- Designing and implementing education or advocacy programs for targeted audiences;
- Taking public speaking gigs on behalf of the ACLU of Ohio;
- Staffing conferences or other tabling events; and
- Attending coalition meetings.

MINIMUM QUALIFICATIONS

- A college degree and ability to work a minimum of 15 hours per week is required.

- Passion for civil liberties and civil rights.
- Excellent research, writing and communication skills.
- Initiative to see projects through to completion.
- Ability to handle multiple projects and meet deadlines.
- The ideal candidates are independent, detail-oriented, and highly organized.

OTHER

- The successful candidate must have a valid driver's license and access to a vehicle.
- Travel throughout Ohio is required.
- May occasionally lift and carry 25 pounds.
- History of incarceration is not a bar to consideration for the position.