

May 7, 2020  
Director Ryan Gies  
4545 Fisher Road  
Suite D  
Columbus, Ohio 43228



SENT VIA EMAIL

Re: Public Records Request

Dear Director Gies,

Pursuant to Ohio's open records laws, Revised Code §149.43(B), the following is a formal request for public records in the possession of the Ohio Department Youth Rehabilitation Services (ODYS). **This request is for records dated between March 16, 2020 and May 7, 2020.** None of the forthcoming requests seek personally identifiable information.

We hereby request copies of the following records:

- 1.) Any and all records containing recommendations, proposals, calculations, forecasts, plans, and procedures, currently in use and not in use, for reducing Ohio's DYS population related to COVID-19 concerns, including, but not limited to, ORC §2967.18, §2929.20, §2967.05, and §2967.19.
- 2.) Any and all records containing recommendations, proposals, calculations, forecasts, plans, and procedures, currently in use and not in use, for accomplishing social distancing and otherwise mitigating COVID-19 spread.
- 3.) Any and all records ODYS has sent to individuals, agencies, or organizations in response to proposals, recommendations, and requests regarding ODYS procedures to accomplish social distancing and otherwise mitigate COVID-19 spread.
- 4.) Any and all records of grievances filed by Ohio Civil Service Employees Association members in relation to COVID-19 in ODYS facilities.
- 5.) Any and all records sufficient to show how many COVID-19 test kits were obtained by ODYS, how the tests were acquired, how many are available for use as of the date of this request, and the cost of acquiring the test kits, respectively.
- 6.) Any and all records sufficient to show the number of people currently in each ODYS facility, as of the date of this request, who have a documented history of preexisting conditions that renders them susceptible to COVID-19, including asthma and other respiratory disorders, heart conditions, diabetes, liver disease, kidney disease, severe obesity (BMI of 40 or higher), or any condition causing them to be immunocompromised (e.g. cancer treatment, HIV/AIDS,

organ transplants). *Requested records are for number of individuals per ODYS facility, not individual identities.*

- 7.) Any and all records of transfers, resulting from confirmed and/or suspected COVID-19 infections, from ODYS facilities to an outside hospital or other medical care facility. We are not seeking any personally identifiable information. We are requesting records which indicate the total number of transferred individuals from individual ODYS facilities to an individual outside hospital or other medical care facility.
- 8.) Any and all records that illustrate the criteria for an individual to be tested for COVID-19, the number of individuals—youth and staff—who have been tested for COVID-19, are pending results, and/or confirmed positive cases ODYS facilities and juvenile detention centers.
- 9.) Any and all records indicating what programming is being provided to youth in ODYS facilities during the pandemic, including for youth who are held in quarantine.

For the purposes of this request, “records” means any and all writings, documents, correspondences, papers, text files, computer files, emails, text messages, archives, journals, or logs.

Please send the requested records to American Civil Liberties Union of Ohio, c/o Claire Chevrier, Policy Counsel as electronic PDF copies to [cchevrier@acluohio.org](mailto:cchevrier@acluohio.org). Please notify us upon receipt of this request if it is not possible to send the requested records electronically.

We look forward to receiving copies of these documents within two weeks of this request.

Thank you in advance for your assistance.

Sincerely,



Claire Chevrier, Esq.\*  
Policy Counsel  
ACLU of Ohio  
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